



Book	Operational Guidelines Manual
Section	Operational Guidelines Manual
Title	Patron Code of Conduct
Code	Section 25
Status	Active
Adopted	January 24, 2017
Last Revised	January 26, 2021
Last Reviewed	January 26, 2021

PATRON CODE OF CONDUCT

The Mokena Community Public Library District's Patron Code of Conduct was designed within the framework of existing local, state and federal laws, the American Library Association and the Library Bill of Rights. The library must provide a facility in which both library users and staff can be free from harassment, intimidation and threats to their safety. This document is designed to assist library staff in identifying patron behavior that is unacceptable or problematic and to take appropriate steps to respond to that behavior.

The Mokena Community Public Library District considers the following behaviors to be unacceptable and the patron may be removed, POLICE may be called and the patron may be BANNED from Library.

- Engage in ANY ILLEGAL ACTIVITY while in the library building.
- Interfere with other patrons use of the library, or interfere with library employees' performance of their duties.
- Possession of firearms or other weapons.
- Smoking (including e-cigarettes), chewing or dipping tobacco products. SMOKING IS NOT TOLERATED. THE LIBRARY IS A SMOKE-FREE CAMPUS.
- Consumption of alcohol or illicit substances.
- Willful destruction of library property or personal property of library patrons or staff.
- Stealing of library property or personal property of library patrons or staff.
- Physically assaulting or molesting library patrons or staff.
- Using abusive, lewd or obscene language toward library patrons or staff.
- Exhibiting threatening or aggressive behavior including voyeurism, exhibitionism and stalking.
- Engaging in disorderly conduct, unreasonably disturbing or offending library patrons or staff.
- Patrons shall not enter the library without shirt or shoes.
- Patrons whose body hygiene is offensive so as to constitute a nuisance to other patrons will be asked to leave the building.
- Patrons not reading, studying or using library materials may be required to leave the building if they are disruptive.
- Patrons may not enter non-public areas unless accompanied by a staff member.
- Patrons shall not loiter.
- Patrons shall not harass or annoy others through: noisy or boisterous activities, staring at another patron with the intent to harass or annoy, following another patron around the building with the intent to harass or annoy, playing audio equipment so that others can hear it; singing or talking loudly to others or in monologues, or behaving in a manner which can be reasonably expected to disturb others. Juvenile patrons viewing obscene or inappropriate sites on the Internet will be asked to leave the computer. PARENT WILL BE CALLED. Internet privileges may be revoked, at the Executive Director's discretion and with Board approval.
- Entering the library with any animal other than a service animal that assists a patron with disabilities unless approved by the Executive Director and Board. The individual will be asked to leave the premises.
- Bringing suitcases, duffel bags, large bags, or other containers will be permitted in the library only if the patron voluntarily agrees that these items may be subject to search. The library does not assume responsibility for lost, stolen or unattended personal items.
- Leaving suspicious packages, bags or items could be considered dangerous and may be properly disposed of.

- No soliciting, selling, campaigning, posting of notices or petitions and distribution of leaflets, flyers, materials. Said materials will be taken down and the individual will be asked to leave the premises.
- Leaving children less than eight years of age unaccompanied by a caregiver at any time may be subjected to having the library call the Department of Children and Family Services.
- Children under 15 years of age at closing, with no ride home will be asked to call home. Staff will wait fifteen (15) minutes, and then police will be called for pickup.
- Refusal to wear a face covering when mandated by the Illinois Department of Public Health or Illinois mandate